



**SANTHIRAM COLLEGE OF PHARMACY**  
Approved by Govt. of A.P., A.I.C.T.E & P.C.I. - NEW DELHI,  
Affiliated to Jawaharlal Nehru Technological University, Anantapur-515002  
NH40, NERRAWADA, NANDYAL, KURNOOL DIST. A.P.-518501

**AGENDA OF CAC for the AY:2019-20 I Sem Dt: 10.06.2019**

1. Subject allotment Workload for faculty.
2. Framing of time tables for class work.
3. Preparation of institutional academic activities.
4. Updating study materials and laboratory manuals.
5. Preparing subject file from the entire faculty.
6. Framing, reconstitution and measures of all institutional committees
7. Inviting proposals for facilities to be created in the Institution.
8. Inviting proposals for purchasing of instruments, glass wares, chemicals etc.
9. Result analysis
10. Expenditure particulars
11. Review on student's performance in academics and scientific activities
12. Student counsel system updation
13. Any other academic issues.

**PRINCIPAL**  
Principal  
Santhiram College of Pharmacy  
NH-40, NANDYAL





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## Minuets of College Academic Committee (CAC) which held on 10.06.2019

Discussed the performance of the following academic matters of all pharmacy courses in this institution for the academic year 2019-20 I SEM and reviews/suggestions are recorded as follows.

S.no	Particulars	Enclosures	Action taken / Remarks
1	Subject allotment for faculty in pharmacy	Annexure-I	Subjects were allotted to the faculty as per their concerned department with not more than 20 hrs/week
2	Time tables framing for the class work	Annexure-II	Timetable for all classes & Utilization free staff for academic discipline was resolved.
3	Institution calendars, Academic calendars and examination cell	Annexure-III	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
4	Updating study materials, lab manuals from faculty	Annexure-IV	Study materials, lab manuals were updated from faculty and submitted
5	Subject files from the faculty	Annexure-V	Subject files were invited from the faculty and submitted
6	Framing and performance of the Anti-ragging, Grievance, Women empowerment and other committees	Annexure-VI	Anti-ragging committee and other committees updated and the performance is satisfied
7	Institutional facility proposals	Annexure-VII	Proposals for the institution facilities were enclosed (Industrial pharmacy lab).
8	Proposals for Instruments, library books, glassware & chemicals purchase	Annexure-VIII	Instruments, library books, glassware, chemicals purchases orders were proposed and initiation for purchasing and repair of instruments etc.
9	Review on condonation, detained, dropout students and University examination results.	Annexure-IX	University examination results & students regularity were reviewed and directed for better results.
10	Expenditure particulars from Exam branch and NSS Unit	Annexure-X	Details of expenditure particulars from Exam branch and NSS Unit was reviewed and submitted
11	Review on students performance in Seminars, Conf., competitive examinations and placements & training	Annexure- XI	Placement & training facilities for students and performance in competitive examination, conf., seminars were reviewed and discussed
12	Students counsel system updation	Annexure- XII	The effective & recorded mentor-mentee system has to be updated

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**CONSTITUTED MEMBERS OF COLLEGE ACADAMIC COMMITTEE (CAC)**

**ATTENDED FOR MEETING Dt: 10.06.2019**

S.No	Name of the member	Designation	Mobile no. & Email	Signature
1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	
2	Mr. K. Ravi Kumar, Prof. of Dept. Indl. Pharmacy	Vice Chairman	9704129298 ravi445@gmail.com	
3	Dr. M. Sreenivasulu, Prof. of Dept. Ph. Chemistry	Director R&D	9505811202 ; sreenivasulu_munna @yahoo.com	
4	Mr. R. Niranjana Kumar, Dept. of Ph.Practice	Co- Ordinator	8125004838 niranjana3131@gmail.com	
5	Mr. V. Vijay Kumar, Dept. of Ph.Ceutics	Dy. Coordinator	9885583630 vijay66vvk@gmail.com	
6	Dr. R. E. Ugandar, Prof. incharge, Dept. of Pharmacy Practice	Member	8106869915 ugandarsrcp@gmail.com	
7	Dr. L. Siva Shankar Reddy, Prof. of Dept. Ph. Analysis	Member	9885697242 shiva_s_rl@yahoo.co.in	
8	Dr. Y. Dasthagiri Reddy, Prof. of Dept. Ph. Ceutics	Member	9703980570 dastu1984@gmail.com	
9	Dr. B.Md. Ishaq, Prof. of Dept. Ph. Analysis	Member	7799412060 Bmdishaq@yahoo.co.in	
10	Mr. N.D.V.R.Saradhi, Sr. Faculty, Dept. Ph.Analysis	Member	9618123118 saradhi2u@gmail.com	
11	Mr. N. Srinivas Reddy, Dept. of Ph.Cognosy	Member	<del>9701324997</del> 7780449456 sreesri.142@gmail.com	
12	Dr. K. Shivaiah, Dept. of Ph.Cology	Member	9880559342 ksiva.pharmacist@gmail.com	
13	Dr. C. Bhargava Reddy, Dept. of Pharmacy Practice	Member	9676736692 bhargav.pharma03@gmail.com	
14	Mrs. S. Gousia Begum, Dept. of Indl. Pharmacy	Member	9703067599 gousia009@gmail.com	
15	Mr. D. Maheswer Reddy, Staff I/C Examn. Section	Member	9581036162 dagadamahesh@gmail.com	

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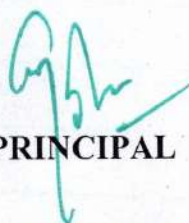


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**AGENDA OF CAC for the AY:2019-20 II Sem Dt: 02.12.2019**

1. Subject allotment Workload for faculty.
2. Framing of time tables for class work.
3. Preparation of institutional calendar, academic calendar and examination schedules.
4. Updating study materials and laboratory manuals for II semester
5. Preparing subject file from the entire faculty for II Sem
6. Result analysis
7. Expenditure particulars
8. Review on student's performance in academics and scientific activities
9. Performance of Student counsel system
10. Any other academic issues.

  
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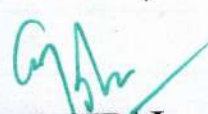


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**Minuets of College Academic Committee (CAC) which held on 02.12.2019.**

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3	Institution calendars, Academic calendars and examination cell	Annexure-III	Institutional activity calendar, NSS calendars, Academic calendars and examination schedules were prepared.
4	Updating study materials, lab manuals from faculty for II Sem	Annexure-IV	Study materials, lab manuals were updated from faculty and submitted
5	Subject files from the faculty for II Sem	Annexure-V	Subject files were updated from the faculty and submitted
6	Review on Condonation, detained, dropout students and University examination results.	Annexure-VI	University examination results & students regularity were reviewed and directed for better results.
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**ATTENDED FOR MEETING Dt: 02.12.2019**

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1	Dr. C. Madhusudha Chetty, Principal	Chairman	9866308468 drcmchetty@gmail.com	
2	Mr. K. Ravi Kumar, Prof. of Dept. Indl. Pharmacy	Vice Chairman	9704129298 ravi445@gmail.com	
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